

**THE FRIENDS OF YORK ART GALLERY**

Registered Charity Number 510659

**ANNUAL REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

## THE FRIENDS OF YORK ART GALLERY

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**THE FRIENDS OF YORK ART GALLERY**  
**TRUSTEES' ANNUAL REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

The Trustees have pleasure in presenting their Annual Report together with the Accounts of the charity for the year ended 31 December 2020. The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document and the Charities Act 2011.

**REFERENCE AND ADMINISTRATION**

Charity Name: The Friends of York Art Gallery  
Registered Number: 510659  
Principal Address: York Art Gallery, Exhibition Square, York, YO1 7EW  
President Mr. Peter Miller  
Life Vice Presidents Mr. David Alexander  
Sir James Graham Bt.  
Mrs. Malise Forbes Adam

*TRUSTEES*

The Trustees of the Charity who acted during the year to 31 December 2020 were:

Mr. Peter Gibbard\* (Chairman until 24 March 2020)  
Prof. Charles Martindale\* (interim Chair from 25 March 2020)  
Mrs. Azizah Clayton (Treasurer)  
Dr. Judith Glover (Secretary, resigned 20 June 2020)  
Mr Benjamin Hilliam (Secretary, co-opted 20 June 2020)  
Mrs. Susan Smallpage\* (Membership Secretary)  
Dr. Ronald Clayton\*  
Mrs. Linda Downey\* (resigned 13 June 2020)  
Mrs Moira Fulton (co-opted 20 June 2020)  
Mrs. Charlotte Inch\* (resigned 19 May 2020)  
Mrs. Anne McLean\*  
Mr Paul McLean (co-opted 3 October 2020)  
Mrs Margaret May (co-opted 20 June 2020)  
Dr. Jeanne Nuechterlein\*  
Prof. James Sharpe\*

\* Elected Member of the Committee

The Trustees comprise the Elected Members of the Committee, Secretary, Membership Secretary and the Treasurer. The Trustees are elected by the members of the Friends of York Art Gallery at the Annual General Meeting of the Charity. The President, the Life Vice-Presidents and the Curator of Art may attend meetings of the Committee but may not vote.

*OFFICERS*

The principal officers of the Charity during the year to 31 December 2020 were:

Treasurer: Mrs. Azizah Clayton  
Secretary: Dr. Judith Glover/ Mr Benjamin Hilliam  
Membership Secretary: Mrs. Susan Smallpage

*PROFESSIONAL ADVISERS*

Independent Examiner: Mr. R.W. Woolley BA (Hons) BFP FCA MAAT DChA MCMI,  
HPH, Chartered Accountants, 54, Bootham, York, YO30 7XZ

Principal Bankers: HSBC, 13 Parliament St, York, YO1 8XS

**THE FRIENDS OF YORK ART GALLERY**  
**TRUSTEES' ANNUAL REPORT (Continued)**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

*GOVERNING DOCUMENT*

The governing document of the Friends of York Art Gallery (the "Society") is its Constitution adopted on 23 March 1979 and amended on 28 February 1992, 24 March 1995, May 1998, 27 March 2008, 15 March 2012 and 24 March 2017. A revised Constitution will be put before the next AGM.

*TRUSTEES*

The Trustees, who form the Committee, are drawn from the membership of the Society and are appointed at the Annual General Meeting. The normal term of office for members of the Committee is three years; retiring members may be re-elected up to a maximum of 6 years; further re-election is permitted after an absence of 3 years from the Committee.

The major business and decisions of the Society are conducted at meetings normally held four times a year at which all Trustees have a vote.

*MEMBERSHIP*

Individuals and organisations can become members ("Friends") of the Society on payment of a subscription. Every Friend is entitled to nominate any member for a position on the Committee; all nominations should reach the Secretary at least seven clear days before an Annual General Meeting.

*RISK MANAGEMENT*

The Trustees have assessed the major risks to which the Society is exposed, in particular those relating to its operations and finances, and are satisfied that systems are in place to mitigate the exposure to the major risks.

**OBJECTIVES AND ACTIVITIES**

*OBJECTS*

The objects of the Society are to link together all friends of the York Art Gallery and establish a circle of supporters who will aid in the further development of the York Art Gallery Collection by subscription, gifts, bequests or donations and to sponsor activities in furtherance of the appreciation of the fine arts in York and the surrounding area.

York Art Gallery normally makes a charge for admission to the general public; in recognition of the Friends' contribution to the success of the Gallery individual Friends are admitted free of charge. The Trustees believe they have referred to the Charity Commission's guidance on public benefit when undertaking their review and planning future activities.

*ACTIVITIES*

The main activities during the year continued to be the raising of funds from members, other activities having been largely suspended because of the pandemic.

*GRANT MAKING POLICY*

The Trustees receive requests from York Art Gallery and others for funding assistance for the purchase of works of art and to sponsor activities in furtherance of the appreciation of the fine arts in York and the surrounding area. Funding requests are judged on their merits, with any grants made approved by a vote of the Trustees.

**THE FRIENDS OF YORK ART GALLERY**  
**TRUSTEES' ANNUAL REPORT (Continued)**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**ACHIEVEMENTS AND PERFORMANCE**

During the year the Society gave grants to York Art Gallery and The University of York details of which are shown on page 8, note 4.

**FINANCIAL REVIEW**

*REVIEW OF THE YEAR*

Grants to the Gallery and others during 2020 amounted to £165,790 (2019 - £25,257) details of which are shown on page 8 at note 4. The Friends had been able to make these grants from subscriptions, tax refunds under Gift Aid together with interest received and from donations and bequests, including those received in earlier years.

The Friends hold funds representing past bequests which it actively seeks to spend on acquisitions for the Gallery within the restrictions attached to bequests.

*RESERVES*

The Trustees have examined the requirement for free reserves, which are those unrestricted funds not invested in fixed assets, designated for specific purposes or otherwise committed. The Trustees believe the Society should retain minimum reserves equal to one year's subscription income (approximately £15,000) and the grant making capability of the Society should be maintained from current receipts and the use of additional reserves and Restricted Funds as opportunity arises. The free reserves at 31 December 2020 totalled £45,767 (2019 - £49,187).

*INVESTMENT POLICY*

The Trustees have approved the investment of an amount equal to the minimum reserve in short dated bond funds. During the year £10,000 was invested into such funds. They consider that the remainder of the Society's reserves should be held in bank and building society accounts generating interest to be applied by the Society in furtherance of its objects.

Approved on behalf of the Trustees

Prof. Charles Martindale  
*Interim Chair*  
30 January 2021

Mrs Azizah Clayton  
*Treasurer*  
30 January 2021

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE FRIENDS OF YORK ART GALLERY**

I report to the trustees on my examination of the accounts of The Friends of York Art Gallery (the "Society") for the year ended 31 December 2020.

This report is made solely to the Society's trustees, as a body, in accordance with section 154 of the Charities Act 2011. My independent examiner's work has been undertaken so that I might state to the Society's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Society, the Society's members as a body and the Society's trustees as a body for my independent examiner's work, for this report, or for the opinions I have formed.

### **Responsibilities and basis of report**

As the charity trustees of the Society you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Society's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Society as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Robert William Woolley BA (Hons), BFP, FCA, MAAT, DChA, MCFI  
HPH  
Chartered Accountants  
54 Bootham  
York  
YO30 7XZ

2 February 2021

**THE FRIENDS OF YORK ART GALLERY**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

	Notes	Unrestricted Funds £	Restricted Funds £	Year ended 31 December 2020 £	Year ended 31 December 2019 £
<b>Receipts</b>					
<i>Incoming resources from generated funds</i>					
Voluntary income					
Subscriptions		11,472	3,795	15,267	15,896
Donations and rebates		184	-	184	807
Gift Aid		2,507	924	3,431	3,243
<i>Activities for generating funds:</i>					
Fundraising		290	-	290	594
Investment income	2	665	1,312	1,977	3,554
Other receipts	3	667	-	667	16,562
<b>Total receipts</b>		<b>15,785</b>	<b>6,031</b>	<b>21,816</b>	<b>40,656</b>
<b>Payments</b>					
<i>Costs of generating funds:</i>					
Other expenses		423	-	423	9,237
<i>Charitable activities:</i>					
Grants	4	16,540	149,250	165,790	25,257
<i>Governance costs</i>		3,577	-	3,577	4,740
		<b>20,540</b>	<b>149,250</b>	<b>169,790</b>	<b>39,234</b>
<b>Investment purchases</b>		<b>-</b>	<b>6,000</b>	<b>6,000</b>	<b>-</b>
<b>Total payments</b>		<b>20,540</b>	<b>155,250</b>	<b>175,790</b>	<b>39,234</b>
<b>Net (payments)/receipts before transfers</b>		<b>(4,755)</b>	<b>(149,219)</b>	<b>(153,974)</b>	<b>1,422</b>
<b>Transfers between funds</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net (payments)/receipts after transfers</b>		<b>(4,755)</b>	<b>(149,219)</b>	<b>(153,974)</b>	<b>1,422</b>
Cash funds brought forward at 1 January 2020		141,317	182,171	323,488	322,066
Cash funds carried forward at 31 December 2020	7 & 8	£ 136,562	£ 32,952	£ 169,514	£ 323,488

All operations are continuing.

The notes on pages 7 to 10 form part of these financial statements.

**THE FRIENDS OF YORK ART GALLERY**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**AS AT 31 DECEMBER 2020**

	Note	Unrestricted Funds £	Restricted Funds £	Year ended 31 December 2020 £	Year ended 31 December 2019 £
<b>ASSETS</b>					
Investment assets					
Quoted securities (at market value)	5	-	7,551	7,551	-
Cash at bank and in hand	6				
Undesignated	7	45,767	-	45,767	49,187
Designated	7	90,795	-	90,795	92,130
Restricted	8	-	32,952	32,952	182,171
		<u>£ 136,562</u>	<u>£ 32,952</u>	<u>£ 169,514</u>	<u>£ 323,488</u>
<b>LIABILITIES</b>					
Fee for Independent Examination		480	-	480	480
Subscriptions paid in advance		68	-	68	128
Grants due to YMT		-	-	-	-
		<u>£ 548</u>	<u>£ -</u>	<u>£ 548</u>	<u>£ 608</u>

The notes on pages 7 to 10 form part of these financial statements.

Approved by the Trustees on 30 January 2021 and signed on their behalf by:

Prof. Charles Martindale  
*Interim Chair*

Mrs Azizah Clayton  
*Treasurer*



# THE FRIENDS OF YORK ART GALLERY

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2020

### 1. ACCOUNTING POLICIES

a) Basis of Preparation

The accounts are prepared on a receipts and payment basis.

b) Receipts

Receipts from generated funds

*Subscriptions, donations and legacies*

All income from subscriptions, donations and legacies is accounted for on the receipts basis. This policy is applied to legacy income.

Activities for generating funds

*Fundraising*

This represents gross income from events and from sales of merchandise in the year.

*Investment income*

Investment income from bank interest is accounted for on the receipts basis.

c) Payments

Costs of generating funds

*Costs of generating voluntary income*

The heading comprises direct costs of participating in events, all publicity costs and support costs.

Charitable activities

*Grants*

Grants are charged to the Receipts and Payments Account when paid. Additional monies allocated for grants in the year are transferred to a designated unrestricted fund. These costs include the costs incurred in managing the grants system.

Governance costs

These are the costs associated directly with the management by the Trustees of the Society's activities, including postage, stationery, printing, insurance and other general administration costs.

d) Assets

*Tangible fixed assets*

Individual fixed assets costing less than £500 per item are written off against income as they are purchased. Other assets are capitalised as fixed assets and depreciated over 4 years on a straight line basis.

e) Designated funds

Where the Society has agreed to pay a grant at a future date the amount is transferred to an unrestricted designated reserve. This ensures the Society is aware of its free reserves.

f) Restricted funds

Restricted funds are funds that can only be used for a specific purpose within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

### 2. INVESTMENT INCOME

	2020 £	2019 £
Bank interest received	£ 1,977	£ 3,554

Included in bank interest received is £1,312 (2019: £2,312) relating to Restricted Funds.

**THE FRIENDS OF YORK ART GALLERY**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

	2020 £	2019 £
<b>3. OTHER RECEIPTS</b>		
Included under the above heading are the following items:		
Educational Visits	£ 667	£ 16,562

Included in other receipts is £nil (2019: £nil) relating to Restricted Funds.

	Unrestricted 2020 £	Restricted 2020 £	Total 2020 £	Total 2019 £
<b>4. GRANTS</b>				
Grants paid during the year were:-				
<i>Grants to York Museums &amp; Gallery Trust:</i>				
Support for annual CoCA Lecture	381	-	381	-
Re-glazing of Aubrey Williams	110	-	110	-
Framing of Dona Salmon and Patricia Ramsey	1,100	-	1,100	-
Conservation of Dona Salmon	735	-	735	-
Acquisition of Laura Knight painting	-	142,000	142,000	-
Conservation costs for the works on paper of York Minster	914	-	914	-
Consultancy fee towards acquisition of Laura Knight painting	-	7,250	7,250	-
Conservation of Francis Downing paintings	6,420	-	6,420	-
Conservation and mounting for Bloom Exhibiton	860	-	860	-
Donation from Collection Fund	2,000	-	2,000	-
Drawer unit repair in Lucie Rie Exhibition	-	-	-	250
Conservation of Bouts and Beyond Exhibition	-	-	-	11,095
Conservation of Ceramic Work by Gillian Loendes	-	-	-	300
Purchase of "British American Scarecrow" by M Sami	-	-	-	5,000
Conservation of Mounting of Poussin	-	-	-	1,874
Conservation of "The Bridge at Fountains Abbey"	-	-	-	1,163
Glazing of "Calm Before a Storm"	-	-	-	549
Re-framing costs	-	-	-	650
Conservation of YORAG	-	-	-	626
	12,520	149,250	161,770	21,507
University of York MA in history of art scholarship	4,020	-	4,020	3,750
	£ 16,540	£149,250	£ 165,790	£ 25,257

**5. INVESTMENTS**

	Unrestricted 2020 £	Restricted 2020 £	Total 2020 £	Total 2019 £
Quoted Investments				
Market value at 31 December 2020	£ -	£ 7,551	£ 7,551	£ -
Historical cost at 31 December 2020	£ -	£ 6,000	£ 6,000	£ -

**THE FRIENDS OF YORK ART GALLERY**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**6. BANK BALANCES**

	Unrestricted 2020 £	Restricted 2020 £	Total 2020 £	Total 2019 £
HSBC Community Account	7,939	-	7,939	10,719
NatWest Community Account	-	1,066	1,066	7,978
Manchester Building Society Easy Access Business Saver Account	20,532	12,251	32,783	60,932
Shawbrook Bank 100-day notice account	13,306	-	13,306	13,169
Skipton Building Society - 60-day Notice Account	-	-	-	45,916
Community Saver - Collection Fund Skipton	-	9,635	9,635	15,724
United Trust Bank 60-day notice account	-	-	-	77,464
Virgin Money Charity Deposit Account	30,069	-	30,069	29,922
Hampshire Trust Bank - 10222336	31,109	-	31,109	30,728
Hampshire Trust Bank - 10439828	23,607	-	23,607	30,936
Hampshire Trust Bank - 10664832	10,000	-	10,000	-
Hampshire Trust Bank - 10595282	-	5,000	5,000	-
Hampshire Trust Bank - 10619783	-	5,000	5,000	-
	<u>£ 136,562</u>	<u>£ 32,952</u>	<u>£ 169,514</u>	<u>£ 323,488</u>

**7. UNRESTRICTED FUNDS**

	Balance at 1 Jan 2020	Receipts in Year	Payments in Year	Transfers in Year	Balance at 31 Dec 2020
<u>Undesignated Funds</u>	49,187	15,120	(18,540)	-	45,767
<u>Designated Funds</u>					
The Trustees have designated funds to make the following Grants to York Art Gallery during later years:					
Grants approved but not paid	2,000	-	-	-	2,000
Barbara Bourne Fund	10,385	74	-	-	10,459
Walter Chapman Fund	10,174	73	-	-	10,247
Malden-Owen Bequest	61,664	518	-	-	62,182
Collection Fund	7,907	-	(2,000)	-	5,907
	<u>£ 141,317</u>	<u>£ 15,785</u>	<u>£ (20,540)</u>	<u>£ -</u>	<u>£ 136,562</u>

Barbara Bourne Funds: in 2012 the Charity received a legacy under the Will of Mrs Barbara Bourne to be applied towards the general purposes of the Friends.

Walter Chapman Fund: in 2013 the Charity received a legacy under the Will of Walter Chapman to be applied towards the general purposes of the Friends.

Malden-Owen Bequest: in 2017 the Charity received this bequest to be applied towards the general purposes of the Friends.

Collection Fund: during 2016 the Charity established a fund financed primarily by monthly standing orders from Members.

**THE FRIENDS OF YORK ART GALLERY**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**8. RESTRICTED FUNDS**

	Balance at 1 Jan 2020	Receipts in Year	Payments in Year	Transfers in Year	Balance at 31 Dec 2020
Dr D. M. Bearpark Fund	166,376	1,032	(149,250)	-	18,158
Collection Fund	15,795	4,999	(6,000)	-	14,794
	<u>£ 182,171</u>	<u>£ 6,031</u>	<u>£ (155,250)</u>	<u>£ -</u>	<u>£ 32,952</u>

Dr D. M. Bearpark Fund: During the year ended 31 December 2008 the Charity was bequeathed £178,643 by the late Dr Denis Michael Bearpark. In his will Dr Bearpark wished that the money be used by The Friends of York Art Gallery "to assist in the purchase of works of art to add to the permanent collection of York Art Gallery and I express the wish that decisions as to which purchases shall be assisted shall be made by the Committee of the Friends of York Art Gallery and shall include works considered to be executed about one hundred years prior to the date of purchase".

Collection Fund: during 2016 the Charity established a fund financed primarily by monthly standing orders from Members

**9. TRUSTEES' REMUNERATION**

During the year, none of the Trustees received any remuneration or benefits by virtue of being a Trustee of the Charity.

During the year three Trustees (2019 - five) were reimbursed expenses (principally trip costs, stationery, postage and telephone) incurred on behalf of the Charity totalling £189 (2019 - £5,944).

**10. INDEPENDENT EXAMINATION FEE**

The Charity's independent examiner's fee for the work undertaken is reduced by 50%. The estimated benefit to the charity of this reduction for the year is £480.